



How to organise a Digital Graduation Ball

STEP 1- Set up a facebook event inviting everyone from your course/class/ who you want to invite

STEP 2- Make a really fancy graphic on Canva for a cute cover photo being like “virtual grad ball” to get everyone excited

STEP 3 - Set a time, date and a Zoom call link

STEP 4- Tell everyone when they need to be there and your dress code

STEP 5 - Plan your virtual ball! Make a line up. Some ideas that we did that you could put in yours could be:

“Arrivals, pre drinks and words of welcome”- we let everyone rock up, have a wee drink and then I wrote a wee speech summing up the 4 years for everyone, how much we all deserve to celebrate and we should all be proud etc etc

“A few words from guests”- so, in advance, I email a few of your favourite lecturers and staff asking them to send a wee video of congratulations to the class

“Meet the class of 2020”

“An ode to 4 year”- ask everyone attending in advance if there was anything anyone wanted to do at the virtual ball- a speech, a poem, a performance, a song etc etc

“Let’s get Quizzical” - Make a quiz about stuff from the past 4 years- questions on staff, really old courses, funny moments in lectures etc etc

“Scavenger Hunt”- just did an online scavenger hunt- don’t know if you’ve ever seen me do one with council- really easy just write a list of items and then play with everyone- “first person to bring a passport” and then everyone has to run off and get a passport, etc. You get the just of it

“After Drinks”- just let everyone hang around for a while and chat before closing it off

Once you’ve made your itinerary, make it into a graphic and post onto the Facebook event to get everyone excited!