

MINUTES OF COUNCIL MEETING
HELD ON THURSDAY THE 14th NOVEMBER 2019 AT 6 PM
IN THE WILLIAMS ROOM, MCINTYRE BUILDING

Present: As per sederunt

Apologies: Fiona Paterson, Darius Darulis, Paddy Everingham, Courtney Hughes, Lauren McDougall, Harry McLachlan, Hannah Baer

Attending: P Swinton, B Hay, I Henderson

- 1) Welcome, Apologies and Sederunt – as above
- 2) Minute of Previous Meeting and Matters Arising -
Minutes from previous meeting approved by Council with three flagged typos noted.
- 3) Graduate Attributes – Kirsty Summers

K Summers delivered a presentation on Graduate Attributes with the intention of generating Council input on ways to improve student engagement with the University's current system. A discussion followed where Council members offered positive feedback on

- a proposed name change (changing the name of the service to either 'Employability Skills' or 'Student Attributes' to better encapsulate what students can expect to achieve at the University).
- a more concise explanatory sub-heading on the system's University webpage.
- a more visually engaging breakdown of information on the University website.
- featuring the aforementioned visual content in University prospectuses and on posters around campus.
- raising students' awareness of, and engagement with, Graduate Attributes in the early years of their study by covering GA in pre-arrival welcome packs, inductions and in coursework.

- raising students' awareness of, and engagement with, Graduate Attributes as they come to the end of their studies.
- re-structuring current attributes to make them more engaging and concise.

K Summers said she would raise the feedback from Council at the Graduate Attributes working group and report back to Council after further discussions had taken place.

4) Council Reports:

a) SRC President: Scott Kirby

S Kirby met with Susan Ashworth and Dave Anderson from Information Services on 29/10/2019. Among matters discussed was a petition for the University to adopt the sustainability-focused Ecosia as its website search engine. Discussions on its possible implementation are ongoing.

Neil Juster will attend the next Council meeting in December to consult on the University Strategy. It is imperative that the SRC shape this strategy in a way that best serves students so Council members are encouraged to engage in this discussion.

S Kirby met with Christine Barr to discuss support for GTAs and how to ensure their specific needs are met across different Graduate Schools. A meeting with Elise Gallagher has been scheduled to continue this discourse, and discussions on ways to improve the GTA experience will take place with the SRC VP-Education and PG Representatives.

The accommodation database 'Glasgow PAD' has seen a decline in usership, with the other Glasgow-based universities who jointly run the site decreasing their involvement in its upkeep. S Kirby opened to the floor to comment on the service and, while two members of Council had used it, engagement with the service on the whole was minimal. S Kirby said the feedback would be passed on in further discussions.

At the Residential Strategy Meeting on 05/11/2019, the possible restructuring of the Living Support Assistant system was discussed. Whilst LSAs play an important role in helping students in halls, there is feeling that they are often expected to provide support which is beyond the stated requirements of the role. Council members are encouraged to provide feedback on any experience of the LSA system which can inform further discussions.

Discussions on the proposal of a new 'student newsletter' are ongoing between the SRC and the University's Social Media Team. Council members are encouraged to provide feedback to S Kirby on what they would value/like to see in a student newsletter which will be the basis for further discussion

A travel survey has been developed by the Glasgow Student Forum. This will be distributed amongst each student body represented by the GSF, with the results being used to lobby SPT for student travel provisions. Council members are encouraged to help in distributing the survey, with the target being 200-300 completed surveys per institution.

The SRC is currently running a General Election 'Register To Vote' campaign. Stalls will be held (up until the registration deadline of 26/11/2019) where students will be helped through the registration process. Council members are each asked to dedicate an hour to assisting with the running of these stalls.

The Cross Campus Away Day will take place at the GUU on 17/11/2019. Council members are highly encouraged to attend this valuable opportunity to meet with the boards and councils of each of the University's student bodies.

The potential UCU strike was discussed in a meeting with Anton Muscatelli on 13/11/2019. The strike looks likely to happen so, while the SRC recognises the right to strike of the University's staff, it calls on UCU and UUK to reach a resolution in order to minimise disruption to teaching. S Kirby opened the floor for comment.

S Mason said she experienced a very disruptive impact on her teaching as a result of previous strike action, and asked if disruption could be minimised in the event of another strike.

S Kirby said that ultimately a resolution on the cause for strike could only be reached between UUK and UCU but that the SRC would call on UUK and UCU to reach a settlement in order to minimise disruption for students.

A Waite asked if, in the event of strike action, the same exam policy as the previous strike would be enacted, whereby anything not taught would not be examined.

S Kirby said the University has confirmed this would be the case.

E Hardy asked if there had been any discourse with UCU regarding the prevention of name-calling, as was directed towards students during previous strike action.

S Kirby said this matter has already been addressed and that he would reinforce in a forthcoming meeting with UCU that name-calling is unacceptable.

S Kirby closed the floor for comment, adding that the SRC would soon release a statement on the proposed strike.

S Kirby opened the floor to questions pertaining to his Council report.

D Henderson asked if the low-carbon food options being proposed as part of the development of a University 'Green Deal' would involve meat-free days at University catering locations, or a withdrawal of meat-based food from University catering altogether.

K Summers said that proposed ideas centred around taking meat off the menu on a specific day, such as 'Meat-Free Monday.' The terms

of the Green Deal, however, are still in development so nothing has yet been confirmed.

G Kokkinidis referenced S Kirby's meeting with Scott Masterton and asked if the proposal of catering being 'as cheap as possible' would have any effect on the price of food in the University Library and Fraser Building.

S Kirby said that cheap catering was discussed solely in relation to provisions for clubs and societies.

E Lindquist asked if the presentation S Kirby delivered at the Student & Academic Services Leadership Meeting on 23/10/2019 could be shared with her.

S Kirby said he would pass the presentation on.

G Kokkinidis asked for clarification on what aspect of the A&F Transformation Project Board was not 'ambitious' enough.

S Kirby said L Brady would expand on this in his report, however, broadly speaking, 'transformation' project boards should propose substantial changes to areas of the University that require it. With that in mind, there is concern from the SRC's point of view that the changes being discussed are, at present, not ambitious enough.

b) VP Student Activities: Kirsty Summers

K Summers and S Kirby attended a meeting with a large group of clubs and societies to discuss the development of a 'Green Deal' – a set of five demands to be issued to the University to address issues of sustainability and climate change. The five points are currently being developed with support from the SRC and other members of the University and, once finished, will be brought to the Sustainability Working Group.

Out-of-hours catering provisions for clubs and societies were discussed in a meeting with Scott Masterton. Currently, due to University food outlets closing early, societies are forced to

purchase catering from expensive takeaways which are also limited in what they offer. There are ongoing discussions on how the University can help subsidise these catering costs. There will also be opportunities to gain feedback on what societies are looking for catering-wise at the upcoming SRC Interclub Forums.

The SRC presented a paper at the SEC concerning the need clubs and societies have for regular activity space on campus, as well as exemption from janitorial overtime costs. This was met with a positive reaction from University staff, with the provision of funding and adjustment of timetabling now being actioned.

Council jumpers have now been ordered and the contribution of Council members is currently being determined.

Council Christmas dinner has now been booked and each Council member attending should provide £11.00 to K Summers so the remainder of the balance for this can be paid.

K Zhang asked if the funding for ASBS student societies discussed with Jordan Dawson would also extend to general SRC-affiliated societies.

K Summers said the discussion with J Dawson solely focused on how the SRC could help the ASBS most effectively allocate funding to their own student societies.

D Henderson referenced the Accommodation Strategy meeting and said that design should be prioritised in the development of new social spaces in halls, as the Queen Margaret Residence's current common room space is so large that it discourages use.

K Summers said the social spaces in question were being developed for halls such as Kelvinhaugh Gate and Wolfson, which currently have no social space provisions for students in residence there. She added that design was important however, and that going forward there will be discussions on how clubs and societies could utilise and promote under-used spaces at halls.

A Makova asked if discussions for improving space in halls would extend to student apartments.

K Summers said University student apartments had recently undergone refurbishments and that they now usefully exemplify what is needed with regards to social spaces in other University accommodation.

B O'Hare asked what the Christmas Market would entail and whether performers would be needed.

K Summers said the Christmas Market will take place on 17/12/2019 in Professors' Square and will feature musical acts, food trucks, crafts stalls and other activities. Clubs and societies will be approached about contributing and any performers are encouraged to participate.

c) VP Education: Liam Brady

At the SALT meeting on 31/10/2019 there was discussion of Edit-Glasgow, a company who provide copy-editing services and who approached the Welcome Point to put up a poster. The service has been flagged to the Senate Office as enaging copy-editing services as a student breaches University policy.

At the Library Committee meeting on 31/10/2019 a number of matters were discussed, including the promotion of Kanopy – a video streaming service available to all students. Also discussed was 24hr Library Access which, although TBC, should begin the week before the exam period commences. The Library staff will also be actively trying to prevent 'desk hogs' during this time. Library staff are also looking into the provision of hot water for students.

Successful PSR applicants have now been notified via email. Those who wish to undertake the opportunity should respond to L Brady as soon as possible.

Due to legal roadblocks, the Lecture Recording Policy will now not be taken to Senate until second semester and will hopefully be implemented in the next academic year.

The priorities of the A&F Project Board are currently being scrutinised by those involved in order to ensure the project board ultimately has the required transformational effect on this area of the University. A survey is being developed which will go out to Class Representatives and Council members and is designed to gauge what students want/need in their assessment and feedback, as well as how they feel their schools cater to them in this area.

Pop-Up Study Spaces will be available between 8.30am and 6pm on floors 7, 9 and 11 of the Adam Smith Building each day throughout the exam period. Council members are encouraged to publicise these spaces as widely as possible.

The Class Representative Mixer will take place on 20/11/2019. Attendance from Council members is highly encouraged.

The STA nominations opened on 11/11/2019. Council members are expected to engage with the nomination process and put forward outstanding members of staff for nomination.

L Brady thanked all members of Council who assisted in running the STA stall on 11/11/2019, and extended thanks in particular to T Banos for designing the artwork for this.

G Kokkinidis asked if the legal issue preventing the Lecture Recording Policy from being implemented was the same issue as previously discussed - i.e. a potential issue concerning staff contracts.

L Brady confirmed this was the case.

A Korosteleva said that she had received feedback from her course convenors which argued that lecture recording would have a negative effect on student attendance.

E Hardy said there has been academic research carried out which confirms lecture recording has a negligible effect on lecture attendance, with any minimal drops in attendance being attributed to other reasons for absence. The School of Psychology's Dr. Emily

Nordmann has carried out research on this topic so lecturers who have any concerns regarding attendance should consult this research or approach E Nordmann directly.

A Bhardwaj asked if there was a list of rooms on campus which had lecture recording facilities.

L Brady said there is a list on the University website, however, this is being routinely updated as more rooms are equipped with recording facilities.

S Malis said at a recent SSLC meeting a Class Representative proposed that lecture recordings be 'hidden' from Moodle after a week in order to incentivise students to pro-actively make use of the recordings.

G Kokkinidis said that, while this might work for some students, students with learning difficulties might require access to these materials for longer than a week.

P Aasen said, regarding efforts to prevent 'desk hogs' at the Library, Edinburgh University currently has a system where staff time how long a desk with belongings is left free and, after a certain amount of time elapses, the desk can be used by another student if no-one returns.

K Summers said this system is already in operation at Glasgow University.

P Aasen asked if the system would be further developed to help address this issue.

L Brady said discussions are ongoing regarding the most effective way to prevent desk hogging.

A Bhardwaj said at her previous university there was a system in place whereby students could indicate with a red or green marker if they were open to sharing the desk they were occupying.

L Brady said the issue in question related more to students with laptops unnecessarily occupying single-use desktop computer spaces for extended periods of time.

S Kirby said the system proposed by A Bhardwaj could be taken into consideration for handling other, larger spaces in the Library.

G Kokkinidis said that students themselves could perhaps be required to leave a note if they were leaving temporarily and a rule could be enforced whereby the desk would be free to use if they did not return within an hour.

A Nikolaou said the system could be more reliably enforced if it was regulated by staff rather than students.

E Hardy asked if L Brady could expand on the Academic Integrity Project mentioned in his Council report.

L Brady said this is an initiative designed to raise awareness of the significant repercussions that could face students caught with mobile phones or prohibited dictionaries in exams.

E Lindquist said she is unsure on how to access the University's new Reach Out service and is unsure on how the service works.

L Brady said the service works by providing students with an all-in-one point of contact for any questions they might have at the University.

T McFerran said 8 members of Council had been selected to provide feedback on the service with regards to its value and accessibility. Once feedback has been provided to Information Services and any changes have been implemented, there will potentially be another opportunity for Council as a whole to test out the service and provide feedback.

D Ealey asked, regarding Edit Glasgow, if new students could be made aware that the use of copy-editing services is both strictly prohibited and easily traceable.

L Brady said that, while efforts are being made to raise awareness, difficulties arise in communicating this message when companies advertising these services put up posters which seem legitimate to new students.

G Kokkinidis asked for clarification on the section of L Brady's Council report which referenced the Schools of Computing Science and Psychology not 'doing well.'

L Brady said this was in reference to the University NSS Action Plan and how areas of these schools have been chosen for analysis due to room for improvements highlighted by the NSS.

d) VP Student Support: Tom McFerran

T McFerran has been working with the SRC's LGBTQ+ Officer, Indigo Korres Nte Paoula, on organising events for Trans Day of Remembrance which will take place on 20/11/2019. Among the events planned are a two-day art exhibition in the University Chapel featuring work by trans artists, an evening event with speakers and poetry in Room 201 and a candlelit vigil in the cloisters.

Mental health focus groups were discussed at a meeting with T Banos and Matthew Wilson on 30/10/2019. A meeting has been scheduled with Pamela Orr to discuss the implementation of peer supporters into these sessions, with plans to trial the sessions this semester before rolling them out properly next semester.

Met with SWAG and SRC Gender Equality Officer, Julia Hegele, to discuss the implementation of campus-based drop-in services for dealing with gender-based violence. A meeting has been scheduled with Gary Stephens and DI Julie Marshall, the latter of whom was responsible for the successful implementation of similar services at Strathclyde University. The aim is to have a drop-in service one day a week on campus with the hope that this will eventually be expanded further.

At the EDSC meeting on 11/11/2019 the paper released by the EHRC on racial discrimination at universities was discussed at length. There are plans for a new working group to help tackle this issue as well as a proposal to reevaluate the current reporting tool for bullying and harassment which, at present, is quite vague and provides no form of data collection.

The name of the SRC's annual De-Stress campaign is to be changed to the 'Take a Break' campaign, following NSS feedback on negative connotations surrounding the word 'stress.' There are several events planned for this campaign and Council members/clubs/societies are encouraged to bring forth ideas for other possible events.

A Bhardwaj asked what events were planned for the Take a Break campaign.

T McFerran said there are plans for a Dogs on Campus event, a mindfulness event delivered by GU Positive Minds, meditation sessions and tea/coffee stalls. All events will be compiled in a collaborative calendar which will be downloadable for students. Events will also be publicised on the screens in the Library.

K Summers said the other student bodies will also be holding events as part of the campaign.

G Kokkinidis asked for more information on the 'Stonewall LGBT inclusion in sports training' mentioned in T McFerran's report.

T McFerran said this training is being organised by Phoebe Reilly, a GUSA welfare convenor, and that he would contact P Reilly if any Council members were interested in also undertaking the training.

M Daniel said she had undertaken the Stonewall training before and that it focused on ensuring LGBT persons are catered to and accommodated across different sports, as well as discussing issues which affect LGBT persons in sport.

T McFerran said he will soon be circulating information to Council regarding a LGBTQ+ inclusivity and pronoun workshop which the SRC is running.

S Mason asked if the dogs involved in the Dogs On Campus event would be rescue dogs.

K Summers said the dogs are not rescue dogs, but rather 'therapets' specially trained to deal with crowds.

e) Disability Equality Officer: Rachel Symon

K Summers asked for an update regarding the drop-in sessions for disabled students.

R Symon said the sessions have been received positively with students bringing forward a range of issues for discussion.

f) Gender Equality Officer: Julia Hegele

All affiliated feminist and gender-centric societies have been contacting regarding collaboration on International Women's Week.

An open invitation is extended to all Council members to the launch of Fearless Glasgow on 29/11/2019. This is a community-based organisation working against gender-based violence in Glasgow's greater community.

T McFerran said he would be attending the Fearless Glasgow launch along with several University staff members and encouraged Council members to also attend.

g) International Students Officer: Stephanie Mason

S Mason raised concerns that past celebrations of International Students Day may inadvertently be commandeering another important celebration – namely 'International Student's Day' - a celebration of student activism with historical roots in the Czech Republic. She said there should still be a celebration of the international student community at Glasgow, however, and that the videos that had already been made for this could still be used in this capacity.

A Makova said that as a student from the Czech Republic she could confirm that the country annually celebrates student activism and revolutionary events in this way.

D Henderson said that, although unaware of the other celebration, he still feels that a day celebrating the international student community is important and that planned events would benefit international students at the University.

T McFerran said that, while the historical origins of what was initially thought to be 'International Students Day' had been proposed as a theme for the event, the underpinning motive behind the day is reaching out to, and celebrating, the international student community at the University. With that in mind, plans for a celebration of this kind will continue to take shape and those involved will look into the potential conflict with the name of the day.

h) LGBTQ+ Officer: Indigo Korres Nte

I Korres said the Queer BAME Coffee events are still happening and that engagement with these events is encouraged.

Trans Day of Remembrance will take place on 20/11/2019. Council members are encouraged to attend the events that have been planned.

Transphobic graffiti has been reported in the QMU. The SRC is taking steps to have this removed.

T McFerran said, in his view, the QMU have not responded appropriately to similar graffiti in the past, . The SRC will be taking this matter forward with the QMU to ensure the graffiti is removed entirely.

i) Mental Health Equality Officer: Teresa Banos Garcia

R Symon asked what would be in the mental health kits that T Banos referenced in her report.

T Banos said the proposed kits would comprise a collection of printed resources, including leaflets from various mental health organisations, as well as ear-plugs, a stress ball and cognitive behavioural therapy flash cards.

S Kirby said that this is a student-led initiative and it has not yet been confirmed whether the SRC will be supporting the provision of these mental health kits.

j) Race Equality Officer: Moni Serneabat Ungar

The work being undertaken on decolonising the curriculum is to be expanded to an initiative which aims to decolonise the University in a broader sense. The survey on what students want from this initiative is still in development. There is also an event being planned for second semester where college convenors and SRC representatives will have the opportunity to discuss next steps for the initiative's development in the next academic year.

Work has begun on planning a series of 'Starting the Conversation' workshops. These workshops will address dealing with microaggressions that white and BAME persons often experience in day-to-day life.

A health fair is being planned which will address accessibility issues that persons of colour often experience with regards to health services. This will potentially involve collaboration with an organisation which works to decolonise contraception.

- k) UG Arts Convenor: Emma Hardy – n/a
- l) UG MVLS Convenor: Fadel Shoughari – n/a
- m) UG Science and Engineering Convenor: Harry McLachlan – n/a
- n) UG Social Sciences Convenor: Patrick Aasen

The SRC are working to take forward an Arts and Social Sciences Careers Fair. This was discussed at a meeting with L Brady and E Hardy on 12/11/2019.

- o) PG Arts Convenor: Fiona Paterson – n/a
- p) PG MVLS Convenor: Hannah Baer – n/a
- q) Business School Rep: Chang Xu – n/a
- r) Chemistry School Rep: Jenny Newton

The date for the next School of Chemistry LTC meeting has been set. This will take place on 05/12/2019.

- s) Computing School Rep: Andreas Nikolaou

The absence of water fountains for students in the Boyd Orr building will be discussed at the next School of Computing Science LTC. A Nikolau has, however, been informed by his adviser that, since the

Boyd Orr is not a building exclusively used by Computing Science, the decision on implementing water fountains cannot be made by the LTC.

S Kirby said the Sabbatical Officers would look into the most appropriate channel to raise this issue.

A Korosteleva said vending machines which accept card payments would also be a welcome addition to the Boyd Orr Building's amenities.

S Kirby said the matter would be taken forward in future discussions with Hospitality Services.

- t) Critical Studies School Rep: Annabel Bowen Nielsen – n/a
- u) Culture and Creative Arts School Rep: Beth O'Hare

The Film and TV department is experiencing disruption from ongoing construction work outside their building, despite assurances that work would be concluded by now.

S Kirby said the SRC would look into addressing the issue via the appropriate University channel and that the issue should also be made known to B O'Hare's college convenor.

- v) Engineering School Rep: Temisan Atsegoh – n/a
- w) Geographical and Earth Science School Rep: Sam Malis

S Malis said there were concerns raised at the SSLC regarding the release of the exam timetable and how not yet having this information could have a negative impact on the cost of (particularly international) students' travel arrangements for the holidays.

L Brady said he had been in correspondence with David Bennion regarding the exam timetable and that this matter was being given consideration, however, Registry are tasked with arranging the exam timetable for the entire student body so they prioritise what benefits students most overall.

K Summers said she will organise a meeting between herself, S Malis and S Kirby to discuss addressing issues concerning field trips in the School of Geographical and Earth Sciences.

x) Humanities School Rep: Austen Waite – n/a

A Waite is taking part in the SRC's Movember RAG campaign.

M Daniel encouraged other members of Council to participate in the campaign.

S Kirby congratulated M Daniel and K Summers, whose RAG efforts have already raised 80% of what was raised during the previous year's RAG campaign.

y) Law School Rep: Kirstin Mackay – n/a

z) Life Sciences School Rep: Anna Makova

First year class reps provided positive feedback on the Campus/Murano bus service provided during Freshers' Week and asked if this could be made a permanent service.

T McFerran said this was a service the SRC used to provide, however, loss of funding resulted in the indefinite cessation of the service.

S Mason asked if there is an online community chat which students can liase through to organise halls transport and share costs.

K Summers said each University accommodation location has its own official Facebook group for students in residence there.

S Kirby said that the idea would be raised in future discussions with Accommodation Services.

aa) Mathematics and Statistics School Rep: Damien Ealey

D Ealey was unfortunately unable to attend his School's LTC meeting but will obtain the minutes of the meeting.

bb) Medicine School Rep: Lewis O'Connor – n/a

cc) Modern Languages and Culture School Rep: Samantha Boyle –

S Malis asked if a guidance system could be implemented to help students completing Study Abroad applications as, at present, the process lacks clarity.

S Boyle said a guidance system providing help during the process would be useful.

L Brady said he would take this forward at the working group responsible for the Study Abroad service.

dd) Social and Political Sciences Rep: Duncan Henderson

Seven peer supporters have been recruited for the School of Social and Political Sciences. These students are currently in training.

Online-only coursework submissions will be trialled in honours courses this year, with the hope of expanding this further to include non-honours courses next year, or the year afterwards.

At the School's LTC, D Henderson raised the idea of providing mock essays on all Level 1 courses to provide guidance to students on writing essays. The idea was received positively and staff have said they will take the idea forward, with plans to implement this in the next academic year.

S Boyle asked why the paper submission deadline was changed from 4pm to 12pm.

D Henderson said this was to allow the School's administrative staff adequate time to process coursework submissions. It has been noted, however, that this deadline is problematic for 'home' students, so staff will be looking into how best to accommodate these students.

T Banos said stopping paper submissions was a recommendation made in the School's PSR last year.

S Kirby said this would be followed up with the School as PSR recommendations should be addressed.

S Mason said hard-copy submissions seem contradictory to the University's focus on sustainability.

A Bowen Nielsen said, in the past, lecturers have said hard-copy submissions allow them to cut down on potentially harmful amounts of screen time.

E Hardy said a potential solution would be placing the onus on staff to print the materials they feel they need in hard copy.

ee) Veterinary Medicine School Rep: Hannah Mylin

There will be an 'Ask the SRC' stall being held on the Garscube campus on 14/11/2019 where registration for voting in the General Election will be encouraged.

S Mason asked H Mylin to expand on the mention of 'unconscious bias training' in her report.

H Mylin said she had been approached by a member of staff responsible for Diversity & Inclusion at the Vet School to see if unconscious bias training was offered to SRC clubs and societies representatives.

S Kirby said this training is not currently offered to clubs and societies.

S Mason said that the training could perhaps be factored in as part of orientation workshops for students.

K Summers said the matter should undergo further discussion as it could potentially be beneficial to students.

ff) First Year Rep: Angela Weihan Ng – n/a

gg) First Year Rep: Emma Lindquist – n/a

hh) General Rep: Anastasiia Korosteleva

In a meeting with third year Life Sciences representatives there was strong support for the proposal of exam papers to be graded and returned to students, so they can learn from their feedback.

S Kirby said the proposal would involve an evaluation of lecturers' existing workloads. Any examples of the feedback system in action should be passed to L Brady so that clarity can be gained on how the system is implemented in practice.

A Korosteleva said she would address the issue in her school's next LTC meeting.

- ii) General Rep: Avantika Bhardwaj – n/a
- jj) General Rep: Luke McBlain

Many of the ideas being proposed at the Green Deal meeting were similar to those being proposed as part of the Smart Campus project. It may be beneficial for the two teams to meet to share ideas.

K Summers said at the next Smart Campus meeting in December she would bring up the Green Deal with the hope that the two teams could work together on ideas for improving sustainability.

- kk) General Rep: Matthew Wilson – n/a
- ll) School of Psychology Rep – Gregory Kokkinidis –

Level 2 representatives had enquired on behalf of their course lead if there was any information on assessment dates that could be released by the SRC.

L Brady said it is the School's responsibility for issuing information on assessments, rather than the SRC's.

- mm) PG Convenor Social Sciences – Ketong Zhang

K Zhang said the SRC's upcoming poster campaign to raise awareness of the consequences of having mobile phones/prohibited dictionaries in exams should be widely promoted to international students.

S Mason said information regarding exam rules should also be disseminated widely by the University itself.

S Kirby said the SRC are working with Senate to ensure that information on the types of dictionaries which are allowed in exams is made clear to all students.

nn) Charities, Clubs and Societies Officer – Morgan Daniel

In conjunction with GU Charity Fashion Show a sustainability-focused clothes swap-shop will take place on the 4th December. Promotional flyers will be handed out to students in Daft Friday ticket queues.

G Kokkinidis asked if the swap-shop would focus on black-tie specific clothing.

M Daniel said that students can swap any items of clothing they wish, however, there will be a focus on swapping attire that might only be used once to prolong its use.

K Summers said donations are encouraged for the RAG bra drive which will run from the 18th to the 29th of November.

A RAG bake sale will be taking place on 20/11/2019 to raise money for Maggie's Centres. Any baked-good donations are welcome.

5) AOCB

The next Council consultation will take place on 28/11/2019. This will be with the Assessment and Feedback Project Board. Attendance of Council members is expected.

The previous Council consultation on the University's Smart Campus project generated valuable feedback which will be taken forward by K Summers in the Smart Campus Project Board.

L Brady asked academic representatives to approach their class representatives regarding what “hidden” costs they have experienced in their degrees, and to relay this information to the Sabbatical Officers for taking forward.

S Kirby asked any Council members who had not yet submitted text for their poster to do so as soon as possible.

6) Date of Next Meeting – Thursday 12th December, 2019.