# **Application Form for Associate Trainer post 2017-18**

**Anonymised application process**

This page will be separated from the rest of the form on receipt. Only the information you provide in the other sections of the form will be used when short-listing for interview.

If you are sending the form electronically, please make sure that this page does not run on to the next page.

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**Office Use only** Application ID number:

1. **Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| First name: |  | Surname: |  |
| Address: |  | | |
|  |  | | |
|  |  | | |
| Home tel: |  | Mobile: |  |
| Email address: |  | | |

Term contact details (if different)

|  |  |  |  |
| --- | --- | --- | --- |
| Term address: |  | | |
|  |  | | |
|  |  | | |
| Term tel: |  | Mobile: |  |
| Other email: |  | | |

1. **Declaration**

I confirm to the best of my knowledge the information throughout this form is true and correct:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Office Use only** Application ID number:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Are you available to attend a 3 day training event at the end of August 2017? Yes/No**

The exact dates are yet to be confirmed but are usually towards the end of August. Please note if you will not be available at this time we cannot proceed with your application.

1. **Studies / employment**

Current studies

|  |  |
| --- | --- |
| Institution: |  |
| Award level (eg. HNC/D, undergraduate, postgraduate) |  |
| Programme title |  |
| Start and finish dates |  |
| Part-time or full-time |  |

Previous studies

|  |  |
| --- | --- |
| Institution |  |
| Award level (eg. HNC/D, undergraduate, postgraduate) |  |
| Programme title |  |
| Start and finish dates |  |
| Part-time or full-time |  |

Current or previous employment (please complete on a separate page if necessary)

|  |  |
| --- | --- |
| Organisation/Company |  |
| Job title |  |
| Part-time or full-time |  |
| Start and finish dates |  |
| Brief Description of Duties |  |
|  |  |
| Organisation/Company |  |
| Job title |  |
| Part-time or full-time |  |
| Start and finish dates |  |
| Brief description of duties |  |

1. **References**

Please give the names of two references:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Job Title: |  | Job Title: |  |
| Organisation: |  | Organisation: |  |
| Address: |  | Address: |  |
| Email address: |  |  |  |
| Telephone: |  | Telephone: |  |

1. **Supporting statement**

4.1 Please show how your experience, skills and knowledge meet the criteria as set out in the Person Specification, providing demonstrable examples where possible. You may prefer to submit this on a separate sheet of paper, clearly named.

4.2 Please state here how important you think a class/course representative is to an institution and its students' association. Once again, you may prefer to submit this on a separate sheet of paper, clearly named.

1. **Eligibility to work**

Are you entitled to work in the UK? Yes No

Under the *Immigration, Asylum & Nationality Act 2006,* if your application is successful we are obliged to ask you for proof of entitlement to work in the UK.

1. **Assistance for people with disabilities**

If you have a disability, are there any arrangements that we can make for you if you are called for interview?

Please specify below:

Please return completed applications to: GUSRC Welcome Point, McIntyre Building, University Avenue, Glasgow G12 8QQ or via email at [representation@src.gla.ac.uk](mailto:representation@src.gla.ac.uk) no later than **4 pm on Monday 3rd April 2017.**

If you have any questions please email the address above.