

**MINUTES OF THE 2nd COUNCIL MEETING
HELD ON THURSDAY 13th November 2012 AT 6.30 p.m.
IN THE WILLIAMS ROOM.**

Present : As per sederunt sheets

Apologies : C. Millar, G. Hope, J. Fyfe, P. Challinor,
A. Deans, D Lockhart, F Grier

Attending : G. Lee (Student Voice) Part
G. Connor (GUSRC Senior Finance Administrator)Part
A. Connacher (Advice Centre)

1. Presentation from Gavin Lee on Student Voice

G. Lee gave a demonstration of how Student Voice would function for students and ways that it should improve feedback.

Questions followed and G Lee clarified a number of issues:

It was confirmed that students who were part of more than one school would have access to all relevant forums and reps.

There is currently no facility in place to allow class reps to discuss amongst themselves but it may be something that could be implemented in the future.

The ongoing development of Student Voice will take account of how it is being used by students.

Students will not receive email notification of updates as there is not a currently a mechanism which will enable students to turn notifications off. When students log in to MyGlasgow there will be an indicator to highlight that there is new information available to view.

The forums will be governed by a moderation policy. The forums are open for staff members to view although they cannot post in the forums. How best to ensure students are aware that their posts can be viewed by staff has not yet been decided.

It will be accessible through moodle and MyGlasgow. There are technical difficulties with making it accessible through the Medical School Portal, Vale.

The issues being dealt with on Student Voice are different than those on moodle. Student Voice is not specifically about learning and teaching, but rather problems with courses etc.

Student Voice will be opened to schools prior to being available to students to help troubleshoot any problems that arise. It could be possible to give access to class reps after schools but before all students to further test the site.

There should be a way to ensure that SRC issues are directed to the appropriate SRC email address rather than student email.

It should be possible to improve communication between class and school reps through providing email mailing lists.

It is hoped that Student Voice will go live in November and progress will feedback to council.

2. Welcome and Apologies

J. Harrison informed council that failure to attend three meetings without submitting apologies was considered to be a resignation from the SRC Council and noted that he would be contacting those who had not yet attended to inform them of this.

3. Sederunt

4. Minutes of the last Meeting

Minutes from 25th October were approved.

4.1 Matters Arising – Action Points

- **Freshers' Week Questionnaire** - R. Balaban - data still to be analysed.
- **Better events for PG and International Students at Freshers' Week** - C. Angus - Cross Campus meeting not yet taken place.
- **Healthy Eating Menu in Fraser Building** - J. McGrellis – The menu at Fraser Building turned out to be largely unhealthy with chips and pizza being a prominent feature in the menu. J. McGrellis intends to contact hospitality services and raise these issues directly. J McGrellis recommended that her successor meet with hospitality services to discuss the menu prior to welfare week next year.
- **Language Cafe publicity** - N. Mosson has spoken with Iain Macdonald and will be contacting again by email to arrange this

JM will be writing a letter of complaint to Hospitality services regarding the poor healthy eating menu for Welfare Week

publicity.

- MyCampus Breakout Session - J Harrison typed up and posted the results of the breakout session on MyCampus on facebook and also forwarded a copy to the MyCampus team.
- George Square Renovations - J. McGrellis has contacted Glasgow City Councillors, Aileen Colleran and Jim Coleman for clarification but has yet to receive a response.
- Clubs and Societies Sponsorship Contracts not being upheld – D. Mackay has spoken with J. McGrellis and T. Killean (Advice Centre). T Killean advised clubs in this predicament to write a letter with an ultimatum of ten working days for payment. If payment is not made then consideration should be given to pursuing the issues through the small claims court. J McGrellis will contact clubs to try and establish how common a problem this is.

JM will circulate email to clubs and socs to try and establish the extent of the non-payment of sponsorship problem.

5. Annual Accounts

Senior Finance Officer G. Connor presented the SRC annual accounts to council and answered any questions raised by council members.

In response to a question from D. Mackay, G. Connor clarified to council that Freshers' Week expenditure included the redistribution of the pass sale revenue to the Unions and GUSA

Approval of the accounts was proposed by D. Walker and seconded L. Stockwell and thereby approved by council.

5.1 Council agreed to approve of Alexander Sloan as GUSRC Auditors and Govan Law Centre (Dailly & Co.) as GUSRC Solicitors for 2012 to 2013.

6. Reports and Updates

R. Balaban reminded council that the Student Teaching Awards nominations would open on the 19th November and asked council members to help promote this.

R. Balaban clarified that the meeting with John Briggs regarding joint boards was discussing institutions that have joint courses with the University – Glasgow School of Art, Agricultural College, Christies Education, Free

Church of Scotland.

C Angus updated council on the progress of the website

J. McGrellis informed council that GUSRC had not won the poppy ragraid this year but had raised £793.97. J McGrellis thanked those involved for their help.

J. Harrison recommended that A. Westwell contact L. Stockwell regarding concerns over imminent reduction in administrative support in the philosophy department.

A Westwell raised concerns about a move toward whole school class rep meetings. Some discussion followed. J. Harrison will draft email on this issue and if approved by A. Westwell and L. Stockwell will send on to college admin.

L. Wallace has had issues raised about the method of electing the School Rep for Vet Medicine. Discussion followed. T Hull to get in touch with JH to discuss this issue fully.

JH will draft email and forward to AW and LS before forwarding to College Admin.

TH to contact JH to fully discuss the issue of the election of the Vet Med rep.

7. Sabb Review Update

J. Harrison informed council that, in line with the objectives of the current strategic plan, the process of reviewing the roles of the sabbatical officers will be starting soon. An external consultant, Eddy Graham, has been commissioned to progress the review and hopes to complete the process by the end of December. Council will be kept informed.

D Walker asked what the review was looking at.

B Hay advised that it would be considering the roles and remit of the sabbatical officers, with particular focus on the GUSRC's key representative function

J Harrison clarified that the focus was not on decreasing the number of sabbaticals.

8. Laura Stockwell requested volunteers to give out condoms during welfare week.

9. Breakout Session – Women Sabbatical Candidates

J Harrison asked council to consider the disparity between the number of women and men candidates for sabbatical positions with significantly lower numbers of women taking part.

Each group outlined their thoughts to council and discussion followed. Notes from each group were submitted to J. Harrison.

10. Estates Updates

10.1 The University is currently in discussions with the City Council on acquiring most of the Kelvinhall for use by the Hunterian Museum and the College of Arts. A decision on this will be taken next year. It was the general feeling that Council supported this plan.

10.2 Campus Master plan and key performance indicators. J Harrison informed council that the consultation on what the new campus should look like will probably take place during this academic year. GUSRC have membership on the advisory board that will help shape the consultation.

11. AOCB

L. Palmer – Informed council of the Amnesty International Society aim to ensure that campus is a conflict mineral free zone. Currently there is no certification to prove conflict mineral free status, but other universities, including St Andrews, support this cause and hope to open a market for it. J Harrison will contact St Andrews and see if they can draft a communication to the university regarding this.

JH will contact St Andrews University to ask for information on this

C Meehan – Informed council of the no more page three campaign petition and asked GUSRC to promote. Discussion followed and J Harrison proposed that council vote on whether GUSRC would sign the petition at the next meeting of Council, but that a link to the petition could be circulated for individual signing in the meantime. Council agreed.

Link to petition to be circulated for individual signing pending vote on official stance at next meeting.

H Sneddon – Informed council that there had been problems with room bookings this year and that CRB were reviewing their allocation, and asked if GUSRC could survey student on their preferences on lecture space. Discussion followed. J Harrison commented that he understands that the majority of class bookings are localised and not arranged through CRB. J Harrison is meeting with the A Allen Director of Estates and Buildings before the next Council meeting and will ask if this is something that could be looked at. He also asked council to post further examples of this problem on the facebook page.

JH to discuss room booking with Ann Allen

N. Mosson asked about Council Hoodies. J Harrison is getting quotes and potential for getting more personalised hoodies.

C. Angus informed council that GUSRC council were invited to the GUSA quiz.

H. Sneddon Informed council that the Kelvin Building lift was inadequate and that there were no staff members trained in ensuring disabled are evacuated from the building in the event of fire. J H advised that H Sneddon to raise issue at school level and email the Equality Diversity Unit and cc M Clark and J. McGrellis in on the email.

HS to contact EDU regarding Kelvin Building facilities for disabled students and cc MC and JM in on the email.

K. Main Informed council that the new printing system in the library now charged per side which could discourage people for printing double sided as there is no longer a cost saving. J Harrison will seek clarification from university librarian H. Durndell and will cc K Main into that communication.

JH will contact H Durndell for clarification on the new printing system

Meeting concluded at 8.45pm