



The Advice Centre Representation Agreement

Date Case ID:..... Representative:

I, **First Name**..... **Surname**,
Matriculation Number....., **Date of Birth**....., authorise the
Students' Representative Council to act on my behalf in respect of
.....

I consent to The Advice Centre staff contacting other persons and agencies on my behalf for the purpose of representation, and releasing information to other relevant parties. I consent to those persons and agencies releasing information regarding myself if the SRC deem it necessary for researching my case and for the purpose of representation.

I agree to be subject to The Advice Centre's regulations regarding representation, as detailed below.

1. I agree to keep my representative fully informed of any communications or other matters relevant to my case.
2. I agree to supply authentic information regarding my case to my representative when requested.
3. I agree to attend any meeting that has been organised for me by The Advice Centre, or in the event that I am unable to attend, to give as much notice as possible.
4. I understand that if I persistently and unreasonably fail to co-operate with The Advice Centre, they have the right to withdraw representation or research regarding my case at any stage.
5. I understand that my representative will keep confidential case-notes regarding my case, and that these are available to me under the provisions of the Data Protection Act if I so wish.

I confirm that I have discussed these regulations with The Advice Centre staff and have fully understood them.

.....
Student's Signature